

BOARD FOR BARBERS & COSMETOLOGY

DRAFT MINUTES OF MEETING

The Board for Barbers & Cosmetology met on Monday, May 9, 2011, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Board Room 4, Richmond, Virginia. The following members were present:

Jessie H. Anders
Ernest D. Chapman, Jr.
Stacy A. Crawford
L. Saphonia Gee
Gail L. Mayhue
Jonathan W. Minor
Marie F. Quinn
Sean T. Sweeney

The following board members were not present:

Marian L. Alderson
Virginia Lee Sanders

DPOR staff present for all or part of the meeting included:

Gordon N. Dixon, Director
Mark N. Courtney, Deputy Director of LRD
William H. Ferguson, II, Executive Director
Demetrios J. Melis, Board Administrator
Cathy Clark, Administrative Assistant
Earlyne Perkins, Legal Analyst

Representative from the Office of the Attorney General was present for the meeting.

Elizabeth B. Peay, Assistant Attorney General

Mr. Minor, Chair, determined a quorum was present and called the meeting to order at 9:08 a.m. **Call To Order**

The Board took the agenda under consideration.

Approval of Agenda

Upon a motion by Mr. Anders and seconded by Ms. Gee, the Board voted to adopt the agenda.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms. Gee, Ms. Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed

unanimously.

Mr. Minor asked if there was any public comment. There was none.

Public Comment

Ms. Gee left the meeting at 9:20 a.m. and did not return.

Ms. Gee leaves meeting

Upon a motion by Mr. Chapman and seconded by Mr. Anders, the Board voted to approve the minutes as written of the:

Approval of Minutes for February 14, 2011 Board Meeting, February 10, 2011 IFF, February 22, 2011 IFF, February 24, 2011 IFF, March 8, 2011 IFF, March 10, 2011 AM IFF, March 10, 2011 PM IFF, March 22, 2011 IFF, March 22, 2011 IFF, March 24, 2011 IFF, March 28, 2011 AM IFF, March 28, 2011 PM IFF

February 14, 2011, Board for Barbers & Cosmetology Board Meeting,
February 10, 2011, Informal Fact-Finding Conference,
February 22, 2011, Informal Fact-Finding Conference,
February 24, 2011, Informal Fact-Finding Conference,
March 8, 2011, Informal Fact-Finding Conference,
March 10, 2011, AM, Informal Fact-Finding Conference,
March 10, 2011, PM, Informal Fact-Finding Conference,
March 22, 2011, Informal Fact-Finding Conference,
March 24, 2011, Informal Fact-Finding Conference,
March 28, 2011, AM, Informal Fact-Finding Conference
March 28, 2011, PM, Informal Fact-Finding Conference

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms. Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

Cases

In the matter of **File Number 2011-02927, Lisa R. Gloyd**, the Board reviewed the record which consisted of the Summary of the Informal Fact-Finding Conference, Report of Findings, transcript and exhibits. Lisa R. Gloyd did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number 2011-02927, Gloyd, Lisa R.

Upon a motion by Mr. Chapman and seconded by Ms. Crawford, the Board voted to remand the case to an Informal Fact-Finding Conference with a Board member present.

The members voting 'yes' were Mr. Chapman, Ms Crawford, Ms. Mayhue, Ms Quinn, and Mr. Sweeney. The members voting 'no' were Mr. Anders and Mr. Minor. The motion passed by a majority.

In the matter of **File Number 2011-02926, Lisa R. Gloyd**, the Board reviewed the record which consisted of the Summary of the Informal Fact-Finding Conference, Report of Findings, transcript and exhibits. Lisa R. Gloyd did not appear at the meeting in person, by counsel, or

File Number 2011-02926, Gloyd, Lisa R.

by any other qualified representative.

Upon a motion by Mr. Chapman and seconded by Ms. Crawford, the Board voted to remand the case to an Informal Fact-Finding Conference with a Board member present.

The members voting 'yes' were Mr. Chapman, Ms Crawford, Ms. Mayhue, Ms Quinn, and Mr. Sweeney. The members voting 'no' were Mr. Anders and Mr. Minor. The motion passed by a majority.

In the matter of **File Number 2011-03283, Dan Brown, Jr.**, the Board reviewed the record which consisted of the Summary of the Informal Fact-Finding Conference, Report of Findings, transcript and exhibits. Dan Brown, Jr. did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number 2011-03283, Brown, Dan Jr.

Upon a motion by Mr. Anders and seconded by Mr. Chapman, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter and the Summary of the Informal Fact-Finding Conference, and found substantial evidence that Dan Brown, Jr. violated the following section of its Regulations.

Count 1: 18VAC 41-20-280

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

Upon a motion by Mr. Chapman and seconded by Mr. Anders, the Board voted to accept the recommended sanctions contained in the Summary of the Informal Fact-Finding Conference and to impose no penalty pursuant to Va. Code Section §54.1-202 which states:

A." Any person licensed or certified by a regulatory board who violates any statute or regulation pertaining to that regulatory board who is not criminally prosecuted shall be subject to the monetary penalty provided in this section."

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The member voting 'no' was Ms. Crawford. The motion passed by a majority.

In the matter of **File Number 2011-03282, Dan Brown, Jr.**, the Board reviewed the record which consisted of the application file, transcript,

File Number 2011-03282, Brown, Dan

exhibits, and the Summary of the Informal Fact-Finding Conference. **Jr.** Dan Brown, Jr. did not appear at the meeting in person, by counsel, or by any other qualified representative. Ms. Perkins introduced corrections to the record as follows: IFF Summary, #1, paragraph 5, should be “On March 28, 2008”; not “March 28, 2000”; IFF Summary, #7, should be “Approximately 4 years, 8 months have elapsed since Brown’s last offense”; not “3 years.”

Upon a motion by Mr. Chapman, and seconded by Mr. Sweeney, the Board voted to accept the recommendation in the corrected Summary of the Informal Fact-Finding Conference and approve Dan Brown, Jr.’s application conditioned on the following:

1. That Mr. Brown remains compliant with all terms of his probation until he is discharged from supervision in 2013, and that Mr. Brown’s probation officer submits a quarterly report to the Board advising of his status as a probationer; and
2. All other terms the Board deems appropriate.

The members voting ‘yes’ were Mr. Chapman, Ms. Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. The members voting ‘no’ were Mr. Anders and Mr. Minor. The motion passed by a majority.

Mr. Minor transferred the chair to Mr. Chapman and recused himself from the meeting

Mr. Minor recused;
Transfer of chair

In the matter of **File Number 2011-01480, Trang Thi Tran**, the Board reviewed the record which consisted of the Consent Order. Trang Thi Tran did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number 2011-
01480, Tran, Trang
Thi

By signing this Consent Order, Trang Thi Tran acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Count 1:	18 VAC 41-20-280.A.3	\$500.00
Count 2:	18 VAC 41-20-280.A.3	\$ 0.00

SUB-TOTAL (MONETARY PENALTIES)		\$500.00
BOARD COSTS		\$150.00
TOTAL		\$650.00

In addition, for violation of Counts 1 and 2, Trang Thi Tran agrees to revocation of her license.

Upon a motion by Mr. Anders and seconded by Mr. Sweeney, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Minor was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-01484, Rose My Nga Luu**, the Board reviewed the record which consisted of the Consent Order. Rose My Nga Luu did not appear at the meeting in person, by counsel, or by any other qualified representative. **File Number 2011-01484, Luu, Rose My Nga**

By signing this Consent Order, Rose My Nga Luu acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Count 1:	18 VAC 41-20-280.A.3	\$1,500.00

	SUB-TOTAL (MONETARY PENALTIES)	\$1,500.00
	BOARD COSTS	\$ 150.00
	TOTAL	\$1,650.00

In addition, for violation of Count 1, Rose My Nga Luu agrees to revocation of her license.

Upon a motion by Mr. Anders and seconded by Ms. Mayhue, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Minor was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-01485, Lan Thu Tran**, the Board reviewed the record which consisted of the Consent Order. Lan Thu Tran did not appear at the meeting in person, by counsel, or by any other qualified representative. **File Number 2011-01485, Tran, Lan Thu**

By signing this Consent Order, Lan Thu Tran acknowledges an

understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Count 1:	18 VAC 41-20-280.A.3	\$1,000.00

	SUB-TOTAL (MONETARY PENALTIES)	\$1,000.00
	BOARD COSTS	\$ 150.00
	TOTAL	\$1,150.00

In addition, for violation of Count 1, Lan Thu Tran agrees to revocation of her license.

Upon a motion by Mr. Anders and seconded by Mr. Sweeney, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Minor was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-01488, Vivian Hong Vu**, the Board reviewed the record which consisted of the Consent Order. Vivian Hong Vu did not appear at the meeting in person, by counsel, or by any other qualified representative. **File Number 2011-01488, Vu, Vivian Hong**

By signing this Consent Order, Vivian Hong Vu acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Count 1:	18 VAC 41-20-280.A.3	\$500.00
Count 2:	18 VAC 41-20-280.A.3	\$ 0.00

	SUB-TOTAL (MONETARY PENALTIES)	\$500.00
	BOARD COSTS	\$150.00
	TOTAL	\$650.00

In addition, for violation of Counts 1 and 2, Vivian Hong Vu agrees to revocation of her license.

Upon a motion by Mr. Anders and seconded by Mr. Sweeney, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms.

Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Minor was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-01519, Phung Ngoc Kieu**, the Board reviewed the record which consisted of the Consent Order. Phung Ngoc Kieu did not appear at the meeting in person, by counsel, or by any other qualified representative. **File Number 2011-01519, Kieu, Phung Ngoc**

By signing this Consent Order, Phung Ngoc Kieu acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Count 1:	18 VAC 41-20-280.A.3	\$ 500.00

	SUB-TOTAL (MONETARY PENALTIES)	\$ 500.00
	BOARD COSTS	\$ 150.00
	TOTAL	\$ 650.00

In addition, for violation of Count 1, Phung Ngoc Kieu agrees to revocation of her license.

Upon a motion by Mr. Anders and seconded by Ms. Crawford, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Minor was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-01520, Nhung Ngoc Tran**, the Board reviewed the record which consisted of the Consent Order. Nhung Ngoc Tran did not appear at the meeting in person, by counsel, or by any other qualified representative. **File Number 2011-01520, Tran, Nhung Ngoc**

By signing this Consent Order, Nhung Ngoc Tran acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Count 1:	18 VAC 41-20-280.A.3	\$ 500.00
Count 2:	18 VAC 41-20-280.A.3	\$ 0.00

SUB-TOTAL (MONETARY PENALTIES)	\$ 500.00
BOARD COSTS	\$ 150.00
TOTAL	\$ 650.00

In addition, for violation of Counts 1 and 2, Nhung Ngoc Tran agrees to revocation of her license.

Upon a motion by Ms. Crawford and seconded by Mr. Sweeney, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Minor was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-01646, Saly Sahay**, the Board reviewed the record which consisted of the Consent Order. Saly Sahay did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number 2011-01646, Sahay, Saly

By signing this Consent Order, Saly Sahay acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Count 1:	18 VAC 41-20-280.A.3	\$500.00
SUB-TOTAL (MONETARY PENALTIES)		\$500.00
BOARD COSTS		\$150.00
TOTAL		\$650.00

In addition, for violation of Count 1, Saly Sahay agrees to revocation of her license.

Upon a motion by Mr. Anders and seconded by Ms. Crawford, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Minor was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-02454, Twisters Salon, Inc.**, the Board reviewed the record which consisted of the Consent Order. **File Number 2011-02454, Twisters Salon, Inc.** Twisters Salon, Inc. did not appear at the meeting in person, by counsel, or by any other qualified representative.

By signing this Consent Order, Twisters Salon, Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Count 1:	18 VAC 41-20-280.C.2	\$500.00

	SUB-TOTAL (MONETARY PENALTIES)	\$500.00
	BOARD COSTS	\$150.00
	TOTAL	\$650.00

Upon a motion by Mr. Anders and seconded by Ms. Crawford, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms. Mayhue, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Minor was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-02458, Bonnie J. Smith**, the Board reviewed the record which consisted of the Consent Order. **File Number 2011-02458, Smith, Bonnie J.** Bonnie J. Smith did not appear at the meeting in person, by counsel, or by any other qualified representative.

By signing this Consent Order, Bonnie J. Smith acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Count 1:	18 VAC 41-20-280.A.4	\$500.00

	SUB-TOTAL (MONETARY PENALTIES)	\$500.00
	BOARD COSTS	\$150.00
	TOTAL	\$650.00

Upon a motion by Mr. Anders and seconded by Ms. Quinn, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms.

Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Minor was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-02939, Misti Belle's, Inc.**, the Board reviewed the record which consisted of the Consent Order. Owner, Misti Belle Migliori, and Ms. Migliori's father, Mr. Terry, appeared at the meeting in person and addressed the Board on behalf of Misti Belle's, Inc.

File Number 2011-02939, Misti Belle's, Inc.

By signing this Consent Order, Misti Belle's, Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Count 1:	18 VAC 41-20-280.A.4	\$1,800.00

	SUB-TOTAL (MONETARY PENALTIES)	\$1,800.00
	BOARD COSTS	\$ 150.00
	TOTAL	\$1,950.00

Upon a motion by Ms. Crawford and seconded by Mr. Anders, the Board voted to accept the Consent Order.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Minor was not present, did not participate in the discussion, and did not vote on this matter.

Mr. Minor returned to the meeting and assumed the chair.

**Mr. Minor recused,
transfer of chair**

Mr. Chapman recused himself from the meeting.

**Mr. Chapman
recused**

In the matter of **File Number 2011-00871, Thu Huong Thi Vo**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Ms. LaFarn Burton appeared at the meeting in person and addressed the Board on behalf of Ms. Vo.

File Number 2011-00871, Vo, Thu Huong Thi (Nail Technician Instructor)

Upon a motion by Mr. Anders, and seconded by Ms. Quinn, the Board

voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Thu Huong Thi Vo's Nail Technician Instructor application.

The members voting 'yes' were Mr. Anders, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The members voting 'no' were Ms. Crawford and Ms. Mayhue. The motion passed by a majority.

As a Board representative in this case, Mr. Chapman was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-00873, Thu Huong Thi Vo**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Ms. LaFarn Burton appeared at the meeting in person and addressed the Board on behalf of Ms. Vo.

File Number 2011-00873, Vo, Thu Huong Thi (Wax Technician Instructor)

Upon a motion by Mr. Anders, and seconded by Mr. Sweeney, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Thu Huong Thi Vo's Wax Technician Instructor application.

The members voting 'yes' were Mr. Anders, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The members voting 'no' were Ms. Crawford and Ms. Mayhue. The motion passed by a majority.

As a Board representative in this case, Mr. Chapman was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-00870, Red Nails, Inc. t/a Red Nails Academy**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Ms. LaFarn Burton appeared at the meeting in person and addressed the Board on behalf of Red Nails, Inc.

File Number 2011-00870, Red Nails, Inc. t/a Red Nails Academy (Waxing School)

Upon a motion by Mr. Sweeney, and seconded by Mr. Anders, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Red Nails, Inc.'s Waxing School application.

The members voting 'yes' were Mr. Anders, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The members voting 'no' were Ms. Crawford and Ms. Mayhue. The motion passed by a majority.

As a Board representative in this case, Mr. Chapman was not present,

did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-00872, Red Nails, Inc. t/a Red Nails Academy**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Ms. LaFarn Burton appeared at the meeting in person and addressed the Board on behalf of Red Nails, Inc.

File Number 2011-00870, Red Nails, Inc. t/a Red Nails Academy (Nail Technician School)

Upon a motion by Mr. Anders, and seconded by Mr. Sweeney, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Red Nails, Inc.'s Nail Technician School application.

The members voting 'yes' were Mr. Anders, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The members voting 'no' were Ms. Crawford and Ms. Mayhue. The motion passed by a majority.

As a Board representative in this case, Mr. Chapman was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-02698, Derya Sevisolglu Smith**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Derya Sevisolglu Smith appeared at the meeting in person, and addressed the Board on her own behalf.

File Number 2011-02698, Smith, Derya Sevisolglu

Upon a motion by Mr. Anders, and seconded by Mr. Sweeney, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Derya Sevisolglu Smith's reinstatement application conditioned on the following:

That Ms. Smith submit a letter every six months for a term of two years in order to apprise the Board of her progress in her profession, and of her compliance in all aspects of the Board's rules and regulations.

The members voting 'yes' were Mr. Anders, Ms. Crawford, Ms. Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Chapman was not present, did not participate in the discussion, and did not vote on this matter.

In the matter of **File Number 2011-04004, Robbie Lynel Spiller**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding

File Number 2011-04004, Spiller, Robbie Lynel

Conference. Robbie Lynel Spiller appeared at the meeting in person, and addressed the Board on his own behalf. Ms. Perkins introduced corrections to the record as follows: IFF Summary, #5, paragraph 3, should read "... Spiller was convicted ..." not "charged with."

Upon a motion by Mr. Anders, and seconded by Mr. Sweeney, the Board voted to accept the recommendation in the corrected Summary of the Informal Fact-Finding Conference and approve Robbie Lynel Spiller's application.

The members voting 'yes' were Mr. Anders, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

As a Board representative in this case, Mr. Chapman was not present, did not participate in the discussion, and did not vote on this matter.

Mr. Chapman returned to the meeting.

Mr. Chapman
Recused

In the matter of **File Number 2011-03678, Edward Paul Freeman**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Edward Paul Freeman did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number 2011-
03678, Freeman,
Edward Paul

Upon a motion by Mr. Anders, and seconded by Mr. Chapman, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Edward Paul Freeman's application conditioned on the following:

1. That Mr. Freeman continues to timely register as a sex offender with the Virginia Department of State Police as required by law; and
2. Any other terms the Board deems appropriate.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The motion passed unanimously.

In the matter of **File Number 2011-02707, Dawn Michelle Brice**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Dawn Michelle Brice appeared at the meeting in person, and addressed the Board on her own behalf.

File Number 2011-
02707, Brice, Dawn
Michelle

Upon a motion by Mr. Anders, and seconded by Ms. Crawford, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Dawn Michelle Brice's application.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-02765, Monica Yvette Williams**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Monica Yvette Williams appeared at the meeting in person, and addressed the Board on her own behalf.

File Number 2011-02765, Williams, Monica Yvette

Upon a motion by Mr. Anders, and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Monica Yvette Williams' application.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-02794, Phonesvanh Dindavong**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Phonesvanh Dindavong appeared at the meeting in person, and addressed the Board on her own behalf.

File Number 2011-02794, Dindavong, Phonesvanh

Upon a motion by Mr. Chapman, and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Phonesvanh Dindavong's application.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-02921, Tamela R. Harris**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Tamela R. Harris appeared at the meeting in person, and addressed the Board on her own behalf.

File Number 2011-02921, Harris, Tamela R.

Upon a motion by Mr. Chapman, and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Tamela R. Harris' application.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-02922, Brittney Elizabeth Brazier**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Brittney Elizabeth Brazier appeared at the meeting in person, and addressed the Board on her own behalf.

File Number 2011-02922, Brazier, Brittney Elizabeth

Upon a motion by Mr. Anders, and seconded by Ms. Crawford, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Brittney Elizabeth Brazier's application.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-02923, Rasheeda Erika Johnson**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Rasheeda Erika Johnson appeared at the meeting in person, and addressed the Board on her own behalf.

File Number 2011-02923, Johnson, Rasheeda Erika

Upon a motion by Mr. Anders, and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Rasheeda Erika Johnson's application.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-02924, Alea Ayla Puckett**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Alea Ayla Puckett appeared at the meeting in person, and addressed the Board on her own behalf.

File Number 2011-02924, Puckett, Alea Ayla

Upon a motion by Mr. Chapman, and seconded by Ms. Crawford, the Board voted to reject the recommendation in the Summary of the Informal Fact-Finding Conference and approve Alea Ayla Puckett's application without conditions.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-02925, Mark A McQuinn**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Mark A. McQuinn and Mr. McQuinn's aunt, Patricia Haskins, appeared at the meeting in person, and addressed the Board on Mr. McQuinn's behalf. Ms. Perkins introduced corrections to the record as follows: IFF Summary, #1, paragraph 12, September 14, 1992 conviction should include 1 count – attempted robbery (10 years); 1 count – conspiracy to commit robbery (10 years); 1 count – use of handgun in commission of robbery (2 years).

File Number 2011-02925, McQuinn, Mark A.

Upon a motion by Mr. Sweeney, and seconded by Ms. Crawford, the Board voted to accept the recommendation in the corrected Summary of the Informal Fact-Finding Conference and approve Mark A. McQuinn's application conditioned on the following:

1. That Mr. McQuinn provide the Board with a statement from his Probation officer reporting McQuinn's status as a parole/probationer on a quarterly basis for the next two (2) years; and
2. Any and all other conditions deemed appropriate by the Board.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-02995, Randy Baker t/a Your Desire Unisex, LLC**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Randy Baker appeared at the meeting in person, but did not address the Board.

File Number 2011-02995, Randy Baker t/a Your Desire Unisex, LLC

A motion was made by Mr. Anders to reject the recommendation in the Summary of the Informal Fact-Finding Conference and approve Your

Desire Unisex, LLC's application without conditions. The motion died for lack of a second.

Upon a motion by Mr. Chapman, and seconded by Mr. Sweeney, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Your Desire Unisex, LLC's application conditioned on the following:

1. That Mr. Baker remains compliant with all terms of his probation and that he submits a report from his probation officer once per quarter advising of his status as a probationer until he discharged from supervised probation; and
2. Any other terms the Board deems appropriate.

The members voting 'yes' were Mr. Chapman, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. The members voting 'no' were Mr. Anders, Ms. Crawford, and Mr. Minor. The motion passed by a majority.

In the matter of **File Number 2011-02996, Turkessa Christmas**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Deborah Fortune, representative of the Fluvanna Correctional Center for Women, appeared at the meeting in person, and addressed the Board on Ms. Christmas' behalf.

File Number 2011-02996, Christmas, Turkessa

A motion was made by Mr. Anders to reject the recommendation in the Summary of the Informal Fact-Finding Conference and approve Turkessa Christmas' application without conditions. The motion died for lack of a second.

Upon a motion by Mr. Chapman, and seconded by Mr. Sweeney, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Turkessa Christmas' application conditioned on the following:

1. Ms. Christmas must provide the Board with a report from her probation officer attesting to her status as a probationer and to the status of her payments to the court for her outstanding court costs and fines on a quarterly basis for two (2) years or until she is released from probation, whichever occurs first; and
2. Any and all conditions deemed appropriate by the Board.

The members voting 'yes' were Mr. Chapman, Ms Mayhue, Ms.

Quinn, and Mr. Sweeney. The members voting 'no' were Mr. Anders, Ms. Crawford, and Mr. Minor. The motion passed by a majority.

In the matter of **File Number 2011-02997, Keisha Yvonne Christian**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Deborah Fortune, representative of the Fluvanna Correctional Center for Women, appeared at the meeting in person, and addressed the Board on Ms. Christian's behalf.

File Number 2011-02997, Christian, Keisha Yvonne

Upon a motion by Mr. Anders, and seconded by Mr. Chapman, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Keisha Yvonne Christian's application.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms. Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-03100, Christopher Udell Teeter**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Christopher Udell Teeter did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number 2011-03100, Teeter, Christopher Udell

Ms. Perkins introduced corrections to the record as follows: IFF Summary, paragraph 3, should read "Ann-Marie Brigil", not "Ilona LaPaglia"; and IFF Summary #7, should read "Approximately 5 ½ years have elapsed", not "4 yrs 4 mos."

Upon a motion by Mr. Anders, and seconded by Mr. Chapman, the Board voted to accept the recommendation in the corrected Summary of the Informal Fact-Finding Conference and approve Christopher Udell Teeter's application conditioned on the following:

1. That Mr. Teeter successfully completes a course in professional ethics/professionalism within one (1) year of licensure and that he submits proof of his completion of the course to the Board within thirty (30) days of completing the course; and
2. Any other conditions deemed appropriate by the Board

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms. Mayhue, Ms. Quinn, and Mr. Sweeney. The member voting 'no' was Mr. Minor. The motion passed by a majority.

In the matter of **File Number 2011-03438, Lori Jeannette Wilson**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Lori Jeannette Wilson appeared at the meeting in person, and addressed the Board on her own behalf.

File Number 2011-03438, Wilson, Lori Jeannette

Upon a motion by Mr. Sweeney, and seconded by Mr. Anders, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Lori Jeannette Wilson's application conditioned on the following:

1. That Ms. Wilson successfully completes the term of her probation and that she notifies the Board, in writing within 30 days of her successful completion of probation; and
2. That Ms. Wilson pays the outstanding court costs within 90 days of execution of the agreement for licensure and that she submits proof of payment of the costs to the Board; and
3. All other terms the Board may deem appropriate.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The motion passed unanimously.

In the matter of **File Number 2011-03439, Jason Ray Fulford**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Jason Ray Fulford appeared at the meeting in person, and addressed the Board on his own behalf.

File Number 2011-03439, Fulford, Jason Ray

Upon a motion by Mr. Anders, and seconded by Mr. Sweeney, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Jason Ray Fulford's application conditioned on the following:

1. That Fulford continues to timely register as a sex offender with the Virginia Department of State Police as required by law; and
2. Any other terms the Board deems appropriate.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The motion passed unanimously.

In the matter of **File Number 2011-03460, Scotti Auburn Brown**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Scotti Auburn Brown did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number 2011-03460, Brown, Scotti Auburn

Upon a motion by Mr. Chapman, and seconded by Ms. Quinn, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Scotti Auburn Brown's application conditioned on the following:

1. Upon being discharged from probation, Brown must provide the Board with a letter from her probation officer detailing her successful completion of probation and if there are any outstanding fees or fines associated with her probationary period; and
2. Brown is to provide the aforementioned letter within sixty (60) days of being released from probation; and
3. Any and all other conditions deemed appropriate by the Board.

The members voting 'yes' were Mr. Chapman, Ms. Mayhue, Mr. Minor, and Ms. Quinn. The members voting 'no' were Mr. Anders, Ms. Crawford and Mr. Sweeney. The motion passed by a majority.

In the matter of **File Number 2011-03461, Jonathan Edwin Boston**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Jonathan Edwin Boston appeared at the meeting in person, and addressed the Board on his own behalf.

File Number 2011-03461, Boston, Jonathan Edwin

Upon a motion by Mr. Chapman and seconded by Mr. Sweeney, the Board voted to reject the recommendation in the Summary of the Informal Fact-Finding Conference and approve Jonathan Edwin Boston's application without conditions.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The member voting 'no' was Ms. Crawford. The motion passed by a majority.

In the matter of **File Number 2011-03615, Michelle J. Nunnally**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Michelle J. Nunnally did not appear at the meeting in

File Number 2011-03615, Nunnally, Michelle J.

person, by counsel, or by any other qualified representative.

Upon a motion by Mr. Chapman and seconded by Mr. Sweeney, the Board voted to reject the recommendation in the Summary of the Informal Fact-Finding Conference and deny Michelle J. Nunnally's application based on the extent and seriousness of the crimes and Ms. Nunnally's overall involvement in criminal activity.

The members voting 'yes' were Mr. Chapman, Ms. Crawford, Ms Mayhue, Ms. Quinn, and Mr. Sweeney. The members voting 'no' were Mr. Anders and Mr. Minor. The motion passed by a majority.

In the matter of **File Number 2011-03616, Nia Tillery**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Nia Tillery and Deborah Fortune, representative of the Fluvanna Correctional Center for Women, appeared at the meeting in person, and addressed the Board on Ms. Tillery's behalf.

File Number 2011-03616, Tillery, Nia

Upon a motion by Mr. Chapman, and seconded by Mr. Sweeney, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Nia Tillery's application conditioned on the following:

1. That Ms. Tillery successfully completes the term of her probation and that upon her discharge from probation, she submits a letter from her probation officer attesting to her successful completion of probation within 30 days from discharge; and
2. That Ms. Tillery obeys all laws and regulations of the Board for Barbers and Cosmetology while she is a licensee; and
3. Any other terms the Board deems appropriate.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The motion passed unanimously.

In the matter of **File Number 2011-03755, Joshua Albert Autrey**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Joshua Albert Autrey appeared at the meeting in person, and addressed the Board on his own behalf.

File Number 2011-03755, Autrey, Joshua Albert

Upon a motion by Ms. Crawford, and seconded by Mr. Chapman, the

Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Joshua Albert Autrey's application.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2011-03756, Dana E. P. Brough**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Dana E. P. Brough appeared at the meeting in person, and addressed the Board on her own behalf.

File Number 2011-03756, Brough, Dana E. P.

Upon a motion by Mr. Anders, and seconded by Ms. Sweeney, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Dana E. P. Brough's application.

The members voting 'yes' were Mr. Anders, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. The member voting 'no' was Mr. Chapman. The motion passed by a majority.

In the matter of **File Number 2011-03839, Tony Jerome Scott**, the Board reviewed the record which consisted of the application file, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Tony Jerome Scott appeared at the meeting in person, and addressed the Board on his own behalf.

File Number 2011-03839, Scott, Tony Jerome

Upon a motion by Mr. Chapman, and seconded by Mr. Sweeney, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Tony Jerome Scott's application.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

Mr. Nick Christner, Deputy Director of Compliance and Investigation Division, conducted board member training on the Compliance and Investigation Division processes.

Board Member Training

The Board was informed that, for regulations under the Board, the regulatory packages in the final stage were approved by the Department of Planning and Budget and the Secretary of Commerce

Regulations – Final Regulations

and Trade. Also, the regulatory packages are currently in the Governor's office for review.

The Board took under consideration amendments to Board for Barbers and Cosmetology Regulations and Body Piercing Regulations that would add 'attempted to obtain' and amendments to Hair Braiding Regulations and Wax Technician Regulations to change 'attempting' to 'attempted' to the regulations that address grounds for license revocation or suspension; denial of application, renewal or reinstatement; or imposition of a monetary penalty.

Regulations – Fast Track

Upon a motion by Mr. Sweeney, and seconded by Mr. Chapman, the Board voted to adopt amendments to the regulations and authorize staff to submit the amendments in a fast track regulation package.

The members voting 'yes' were Mr. Anders, Mr. Chapman, Ms. Crawford, Ms. Mayhue, Mr. Minor, Ms. Quinn, and Mr. Sweeney. There were no negative votes. The motion passed unanimously.

The board was informed that staff, as requested, contacted the Virginia Department of Labor and Industry to determine if there was a means to reconsider the wage requirements contained in the apprenticeship standards. The Virginia Department of Labor and Industry provided that the wages were federal standards and could not be changed on the state level.

Apprenticeship Standards

Mr. Minor read into the minutes Resolutions for former Board members, Gloria L. Howard-Seldon, Lonnie E. Quesenberry, and Jessica B. Weaver:

Resolutions

WHEREAS, Gloria L. Howard-Seldon has faithfully and diligently served as a member of the Board for Barbers and Cosmetology from 2002 until 2010 and

WHEREAS, Gloria L. Howard-Seldon has devoted generously of her time, talent and leadership to the Board; and

WHEREAS, Gloria L. Howard-Seldon has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Barbers and Cosmetology wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for Barbers and Cosmetology this ninth day of May, 2011, that Gloria L. Howard-Seldon be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens and the Board for Barbers and Cosmetology; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be

made a part of the official minutes of the Board so that all may know of the high regard in which she is held.

WHEREAS, Lonnie E. Quesenberry has faithfully and diligently served as a member of the Board for Barbers and Cosmetology from 2002 until 2010 and

WHEREAS, Lonnie E. Quesenberry has devoted generously of his time, talent and leadership to the Board; and

WHEREAS, Lonnie E. Quesenberry has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Barbers and Cosmetology wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for Barbers and Cosmetology this ninth day of May, 2011, that Lonnie E. Quesenberry be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens and the Board for Barbers and Cosmetology; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held.

WHEREAS, Jessica B. Weaver has faithfully and diligently served as a member of the Board for Barbers and Cosmetology from 2006 until 2010 and

WHEREAS, Jessica B. Weaver has devoted generously of her time, talent and leadership to the Board; and

WHEREAS, Jessica B. Weaver has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Barbers and Cosmetology wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for Barbers and Cosmetology this ninth day of May, 2011, that Jessica B. Weaver be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens and the Board for Barbers and Cosmetology; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held.

There was no other Board business.

**Other Board
Business**

There being no other business to be brought before the Board, the Chair adjourned the meeting at 12:35 p.m.

Adjourn

Jonathan W. Minor, Chair

Gordon N. Dixon, Secretary